



QueBIT Statement on COVID-19:

March 9, 2020

The health and wellbeing of our staff and our customers' employees is our number one priority. We are currently providing guidance and advice to colleagues on the novel COVID-19 coronavirus including regular hand washing, and keeping up-to-date with the latest advice provided by the [World Health Organization](#) and the [Centers for Disease Control](#) (CDC).

While recognizing the value of face-to-face meetings for clear communication, fostering relationships and building trust, QueBIT was founded in 2001 as a virtual company in which every employee is a tele-commuter. As such, QueBIT continuously invests in infra-structure and staff training so that remote work can be performed as efficiently as possible, with a strong emphasis on security. The benefits for both customers and QueBIT include savings on both travel expenses and travel time. The reduction in travel time further lessens wear-and-tear on our team of consultants, freeing them for even more high-quality productive work.

With this remote work infrastructure in place, QueBIT staff are exceptionally well-equipped to continue to serve our customers at the highest levels, while minimizing risk of COVID-19 transmission. Every member of our team participates in regular security awareness training and is equipped with web meeting and video conferencing tools so they can perform remote work effectively in a highly secure manner.

With these tools in place, we are asking all QueBIT employees to limit non-essential travel and requesting that our customers work with us in deferring on-site visits until more is understood about COVID-19.

Specifically, we are asking QueBIT employees to:

1. Suspend all international travel outside the United States and Canada, and to areas that the CDC and other authorities have deemed at-risk.
2. Suspend all business travel to conferences, conventions, and other large gatherings of more than 1,000 people.
3. Suspend all travel to internal QueBIT meetings and revert to remote meetings.
4. Take every opportunity to work remotely, with the support of clients, on a case by case basis.

This guidance will remain in effect until April 6, 2020 but may be amended or extended depending on circumstances.

We will continue to monitor this situation closely, keeping our people informed of the latest developments, and will update our advice and guidance as required.